

The **Parks and Recreation Board** met Monday, October 20, 2014, 4:45pm, at the Parks office. Present at said meeting were Pat Flannelly, Karen Springer, John MacDonald, Aimee Jacobsen, Jeff Love and Park Board Attorney, Andy Gutwein. Pennie Ainsworth, Chris Foley, Bess Witcosky, Dan Dunten and Cheryl Kolb represented the department. Absent were Council President, Ann Hunt and staff member, Lee Booth.

Pat convened the Board at 4:40pm.

The first item of the agenda was the approval of the minutes from the September 15, 2014 meeting. Karen motioned to approve the minutes. Aimee seconded the motion, and the motion carried.

Superintendent – n/a

Assistant Superintendent – Pennie reported on the following:

- The Board of Works will be opening bids on Wednesday, November 5, for ADA restroom work to be done in Happy Hollow Park, the 2 restrooms in Cumberland Park and the restroom in Lilly Nature Center. The funds to pay for the project will come from the Community Development Block Grant funds. We are having a pre-construction meeting this coming Monday for those interested in the project.
- The senior level softball program has ended for the season. It will resume next spring, weather permitting.
- Soccer will be finished by the end of the month.
- Three playground representatives have been asked to come up with drawings for a 2-5 year old playground for the Kiwanis. The playground will be built in Cumberland Park and the Kiwanis are planning to possibly donate \$40,000.00, or more, toward the project. The organization would like to have the project completed in 2016 for their Centennial Celebration.

Parks – Pennie reported on the following in Lee's absence:

- Inspections are available
- Preparation for the rink season has begun
- Winterizing of the pool has started
- The Margerum Fountain has closed for the winter
- Weed control and fertilizing was done on all of the softball fields

Recreation – Chris reported on the following:

- The final day for Grade School Volleyball program for grades 4, 5, & 6 was last Saturday, October 18, with twenty children enrolled. Annie Dooley coached the volleyball program held at Happy Hollow School.
- Cheryl & I attended a RecTrac users group meeting in Noblesville. RecTrac is our registration software program.
- The staff continues to learn the City's new Munis software system. There has been a learning curve for both payment of claims and payroll. All City employees are in the process of training for the payroll portion of the software.

Morton Center – Bess reported on the following:

- “Spinning Forward” was completed on Saturday, October 18. Morton hosted forty volunteers that converged on the Salisbury chain link fence on Morton’s east side. The volunteers attached over 300 pinwheels in a tribal rain cloud and sun burst pattern to span 270 feet of fencing! Our volunteers ranged in age from 4th grade through adults. They were comprised of various groups from the surrounding community, including: Battle Ground Webelos Pack 3311, Morton’s Youth Art Classes under the direction of Jeanette Rehmel, Morton’s dancers with the MorDanc’n program and Boiler Out from Purdue. The installation will be up for one year or until Mother Nature intervenes. Special thanks to the Tippecanoe Art Federation for helping to fund this exciting project. This was in collaboration with the WL Public Art Team.
- Winter/Spring 2015 Brochure instructor proposals are today, October 20. We anticipate five to seven new instructors. Some of the new offerings will include a parent-child nature course, classes in paper cutting arts, Pinterest projects and youth science.
- Morton will be partnering with the WL Public Library this Sunday, October 26, from 1p.m.-4p.m. for Family Fun Day. There will be info tables, a children’s art project and clay table and mini demos and classes in guitar, yoga, Tai Chi and dance.
- WALLA classes began today at St. Andrew.

Stewardship – Dan reported on the following:

- Provided information from the last Redevelopment Commission meeting on the major Parks & Recreation projects that were approved for funding through our local Tax Increment Financing (TIF) districts. These funds come from business property taxes and are used for local public improvements. We received funding for the following:
 - Siding for the rest of the Parks & Recreation Office building
 - ADA improvements at Tapawingo Park
 - Continuation of improvements to the Happy Hollow Park ravine path (off of Salisbury St.)
 - New 72” mower
 - New Bobcat
- Updated the Park Board on the Northwestern Heights Garden Street Right-of-Way area, noting he has been working closely with Eric Burns, the City Attorney, the Neighborhood Executive Board and Ann Hunt, the neighborhood liaison to the City. Dan noted the concrete work is complete, and he met with the project manager this morning. Dan also noted there are plans to add a split-rail fence along the north property line and a few other places, along with some landscaping. There are still some major issues with the property owners to the south, which has required a large amount of time trying to work with them. Dan noted he and Eric almost communicate daily; making sure one another is kept informed on what is happening next.

Old Business

n/a

New Business**Purdue Erosion Control Study**

Meiyi Guo and Sara Benkert represented the EPICS (Engineering Projects in Community Service) class proposing to do an erosion study in Happy Hollow Park.

The study would involve a 10' x 10' space of ground. Meiyi gave a brief overview of the proposed design and study. Sara followed up with explaining the processes they will be doing with the experiment for the erosion. She noted that after discussions with Dan Dunten, they have determined the best place for their test site would be the hillside area near Shelter 4 in the park, as shown in the picture distributed. Discussion followed. The Board encouraged them to select a larger space, and to consider trying both experiment methods discussed, rather than going with only one. The study would most likely take place in March 2015, or April 2015 at the latest. John motioned to allow the EPICS class to proceed with their experiment as presented. Aimee seconded the motion, and the motion carried.

West Lafayette School Board – Karen reported the following:

- Last month it was reported that Rocky Killion was awarded the Superintendent of the Year Award for District 4 of Indiana. He has now been honored as the Indiana State Superintendent of the Year for 2015 and will be in the running for the National title.

Wabash River

- Andy reported the old Port-a-Potty site is completely clear now.

Other**Cash/Change Fund**

Chris requested approval to establish a Cash/Change Fund for \$500.00 for the Riverside Skating Center from the Non-Reverting Operating Fund to revert back no later than April 7, 2015. The fund is necessary each fall for the rink operation. Karen motioned to approve the request for the Cash/Change Fund as presented. John seconded the motion, and the motion carried.

Skating Passes for “Family Fun Day”

Bess requested approval to pass out twelve skating passes, as door prizes, this coming Sunday at Family Fun Day hosted by the West Lafayette Public Library, partnered with Morton Community Center. Aimee motioned to approve the request as presented. John seconded the motion, and the motion carried.

Pay Claims

John motioned for claims to be paid. Aimee seconded the motion, and the motion carried.

Adjourn

Aimee motioned to adjourn the meeting. John seconded the motion, and the meeting adjourned at 5:08pm.

Presiding Officer

Secretary

File: Cheryl/2014Park Board Minutes/Minutes#10/October2014